



International
**LONGSHORE & WAREHOUSE
UNION**

LOCAL 500

VACATION

What's the difference between BCMEA Vacation Days and Union Vacation Days?

BCMEA Days are used for qualifying for stats (They're OPTIONAL).

- They must be reported in blocks of 4 or more days (only exception is if you have less than 4 available to you).
- BCMEA Days reported are automatically deducted from the number of days that you must report to the Union.
- ****Time restrictions apply**:**
 - You can book at any time prior to taking your vacation.
 - If you come in to report days already taken off, they must fall within the past 7 days, including the day you come in to report on.
i.e. If you come in on May 7 to report BCMEA Days we can only accept days from May 1-7 inclusive. Any days prior to May 1 cannot be accepted for BCMEA stat purposes.

Union Days are the minimum number of days you MUST report to the Union or you will be fined (They're MANDATORY).

- There are a maximum of 21 Union Days to be reported.
- They must be reported in blocks of 4 or more days (only exception is if you have less than 4 available to you).
- You can use all 365 days of the year towards Union Days, including Christmas.
- ****No time restrictions**:**
 - Union Days can be reported going forward to the end of the year or back to January 1st.
 - You must report Union Days to be taken off in 2009 in 2009.
 - If you report 2009 Union Days in 2010 you will be fined.

Do not ask the Office Staff to explain this to you. Figure it out for yourself or ask a friend or co-worker to explain it to you.

Peter Haines, Secretary Treasurer & Office Manager